% PGM (BW ) BSNL Corporate Office Telegraph Office Building Kashmere Gate Delhi -110006 Tel:011-23865254 Fax:23865284



No.APAR/DM(BW-I)/2017

Dated 01.08.2017.

To

All PCE(C)/CE(C)
BSNL Civil Zones

Sub: Preparation of e-DPC – Requirement of APARs of all the executives of Civil, Electrical & Architectural Streams, SDE and above grade working on regular basis – regarding.

Ref.: Pers DPC Branch, BSNL CO No.55-05/2016-Pers(DPC)/24 dated 20.07.2017 (available on BSNL intranet portal).

Kindly refer to the letter cited under reference on the subject requesting to send APARs of SDE and above grade executives of Civil streams working on regular basis for the period 2010-11 to 2015-16 alongwith Disclosure Certificate to CS to Dir(HR). Circle's Nodal Officer may contact CS to Dir(HR) for reconciling the availability of APAR folders at phone numbers indicated in the letter. Soft copy of APARs may be forwarded to DPC section in CD/Pen Drive, leisurely. Also information about executives (SDE and above grade) of Civil stream working on regular basis in the following format has been sought:

S.N.	Staff	HRMS	Name	DOB	Cat.	Circle	Remarks	SSA/Unit
	No.	No.		(DD/MM/YY)				

In view of above, it is requested that necessary action may be taken to make the requisite information available at the earliest.

This issues with approval of the PGM(BW).

(Narendra Kumar) AGM (BW-HR)

Copy for kind information to:

The AGM(DPC), BSNL CO in connection to the letter cited under reference.